



SBA 8(a) Sole Source Process

If Bovian is the company to meet your Strategic IT, Risk Management Framework, or your SharePoint requirements try an SBA approved Sole Source contract for up to \$4.5M.

Benefits of the 8(a) Sole Source Process:

- Contract in days, not months
- Initiates contracts with a simplified Statement of Work (SOW)
- Expedited negotiations with Bovian and best value pricing
- No need to submit an RFI or RFP on SAM.gov
- Quickly meet agency Small Business goals
- Lowered administrative costs

Simple Steps to Establish an 8(a) Sole Source Contract:

1. The agency develops a short Statement of Work (SOW), prepares government estimate, and obtains the necessary funding.
2. The agency chooses Bovian to perform the work and submits a procurement request (8(a) Procurement Request and SOW to the agency contracting officer.
3. The agency contracting officer prepares and submits an Offer Letter (using the 8(a) Procurement Request) to Bovian's SBA Business Opportunity Specialist, Mr. Austen Colledge at Austen.Colledge@sba.gov or calls via phone at 410-244-3321.
4. SBA processes the Offer Letter and returns it to the agency contracting officer who submits the Statement of Work and Request for Proposal or Quotation to Bovian.
5. Bovian submits the proposal which is evaluated and negotiated (if necessary) by the agency.
6. The contract is awarded to Bovian and work begins on the agreed-upon timeline.

Questions About the Process:

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